

SASKATCHEWAN CUTTING HORSE ASSOCIATION
CONSTITUTION & BYLAWS

ARTICLE 1:

Section 1 - NAME:

This association shall be known as "Saskatchewan Cutting Horse Association". (S.C.H.A.)

Section 2 - OBJECTIVES:

The purpose of the Saskatchewan Cutting Horse Association is to encourage the development of better western horsemanship and the breeding of finer horses through the promotion and sponsorships of the Cutting Horse Contests; Gymkhana Events and Youth activities at shows sponsored by the S.C.H.A and in conjunction with Horse Shows, Rodeos and Livestock Exhibitions.

SECTION 3 - OFFICES:

The principle office or place of business of this association shall be at the home of the duly elected Secretary-Treasurer of the Association.

SECTION 4 - MEMBERSHIP CARDS:

There shall be no capital stock and in lieu of stock certificates, membership cards shall be issued to all members and these will be signed by the Secretary of the Association.

ARTICLE 11:

OFFICERS AND DUTIES:

SECTION 1 - OFFICERS:

The officers of the Association shall be a President, Vice President and three other Directors who will be a member of the five member Executive Committee. These officers shall be elected by the board of directors from their number at the first Directors meeting following the Annual meeting. These officers shall hold office for a period of one year or until their successors are duly elected and qualified.

SECTION 2 - PRESIDENT:

The President shall preside at all meetings of the Association and the Board of Directors. He shall appoint all special and standing committees and conduct the business of the Association in accordance with the bylaws and other rules and regulations of the Association. He shall be ex-officio of all committees.

SECTION 3 - VICE-PRESIDENT:

The Vice-President shall perform the duties of the President when the President is absent from any meetings of the Board of Directors. The Vice President shall be elected with the view in mind of succeeding as President.

SECTION 4 - SECRETARY-TREASURER:

The Secretary-Treasurer shall be appointed by the Board of Directors and shall be ex-officio secretary of all meetings. The duties of the Secretary-Treasurer shall be:- to keep the minutes of all meetings; to keep and safeguard the records and funds of the Association and of receipts and disbursements of the funds for the past year at each annual general meeting of the Association; to issue all notices of meetings to the directors and members in good standing either by direct mailing or through the Association News Bulletin; to conduct, supervise, count and record the balloting of all elections; to keep the membership roll and issue membership cards; and to perform such other duties regarding Association correspondence and any other duties especially assigned to him/her from time to time by Directors.

SECTION 5 - EXECUTIVE COMMITTEE:

An Executive Committee shall be created by the Board of Directors at the first meeting of the Board following the Annual General Meeting. This committee shall consist of the President, Vice-President and three other Directors. This committee will deal with any situations that arise that have to be dealt with immediately and can be done over the phone. Three of the five will make a quorum.

SECTION 6 - SHOW RECORDING SECRETARY:

The Show Recording Secretary shall be appointed by the Board of Directors and his/her duties shall be: to collect, compile and correlate all information pertaining to the event winners of the various contests at shows held throughout the year; to maintain accurate records of these results for the purpose of calculating a point system to determine the current standings of the event winners; to prepare reports of the current standings periodically, of both the contestants and their horses; to tabulate the year end standings for the presentation of the Annual Trophy Awards; and to be responsible for forwarding the standings to date after each show for the publication in the News Bulletin and as well to the SCHA office. Should the Show Recording Secretary not be a member of the Board of Directors, then he/she shall automatically become an ex-officio member of the Board.

SECTION 7 - NEWS BULLETIN EDITOR:

The Editor of the Association's official publication shall be appointed by the Board of Directors. The duties of the Editor shall be to encourage, promote and advertise the activities of the Association periodically in the form of the News Bulletin. The purpose of this publication is to maintain a keen interest in the affairs of the Association amongst the members and any other interested parties by publicizing such items of interest pertaining to forthcoming events and shows, notification of association Meetings and their results, show results, current standings of the various event winners and the presentation of Trophy Awards.

SECTION 8 - DIRECTORS:

There shall be a board of not more than 12 Directors all elected by the general membership at the Annual General Meeting. There are nine directors and up to three directors-at-large. These directors will be elected for a three year term and at the end of the three years, these directors can be nominated again for three year term. (At every AGM there will be three directors that will have their term expired). If not elected to the Board the immediate past President shall be an ex-officio member of the Board for a period of one year following his retirement. The Board of Directors are empowered by the General membership to transact all business pertaining to the welfare of the Association. The President shall instruct the Secretary-Treasurer to call such meetings as are necessary or a meeting may be called by any five Directors acting jointly. A quorum shall be five directors (not counting the Directors-at-large). The Secretary-Treasurer shall be an ex-officio member of the Board of Directors. The Board of Directors shall be responsible for the compilation of a list of approved judges. All members of the Board of Directors must be members in good standing and shall have 30 days in which to qualify. Any member in good standing who is a resident of Saskatchewan shall be eligible for election as Director. The Annual General Meeting of the Board of Directors of the Association shall be held immediately prior to the Annual General Meeting of the Association.

SECTION 9 - VACANCIES:

All vacancies of the offices of the Association shall be filled by the Board of Directors and those so appointed shall serve until their successors have been duly elected and qualified.

SECTION 10 - LIFE MEMBERSHIPS:

Life Memberships shall be awarded to those individuals who have served the Association over and above the normal term and as such they shall have their annual membership dues paid by the Association and they shall enjoy all of the privileges of Active Membership.

SECTION 11 - HONORARY OFFICES:

Within the Association membership there have developed individuals who have given unselfishly of their time, talents and effort; have brought to the Association a distinction and prestige it would not otherwise have known and who have earned a recognition beyond the regular membership, Honorary Director is an honorary status accorded regular or active members by the Association and a tribute for outstanding achievement in the Association affairs and long time service to the Association. Members of the Board of Directors will not be eligible for recognition so long as they occupy positions in the Association. The Board of Directors may at their discretion appoint the following honorary officers: (a) Honorary President. (b) Honorary Vice President. (c) *Not* more than three honorary directors. These appointments may also be made from interested parties, who for various reasons, are in a position to influence and assist in the furtherance of the objectives of the Association.

SECTION 12 - REMUNERATIONS:

The Board of Directors shall be empowered to remunerate such persons upon such terms as they in their discretion, shall decide. Expenses incurred by the Directors on authorized business such as arranging for Show Approval, will be

paid by the Association. An expense sheet must be submitted to the Board of Directors for their approval before any payments may be made.

SECTION 13 - AUDITOR:

The Board of Directors shall have the authority to order a Review Audit in accordance with the Non-Profit Society Act, of the books and accounts of the Association once a year at least and for such purpose to appoint a qualified accountant.

ARTICLE III

MEMBERS:

SECTION 1:

The Annual General Meeting of the membership of this association shall be held at a time and place designated by the Board of Directors.

SECTION 2:

Each Active member in good standing and in attendance shall be entitled to one vote. There shall be no proxy votes. A majority of those in attendance will decide all motions. A quorum at a General Meeting shall be 15 members. A member in good standing is one whose membership fee for the current year and arrears, if any, have been received by the Secretary-Treasurer.

SECTION 3:

At least 60 days prior to the Annual General Meeting the president shall appoint a Nominating Committee of at least four members. This committee shall prepare a slate of at least three nominees for the office of Director which will not necessitate an election to fill the vacancies created by resignations and expiring terms, and present this slate to the annual general meeting. The Nominating Committee proposed slate of directors must be published in the News Bulletin at least 30 days prior to the date of the annual general meeting. Additional nominations may be nominated from the floor at the Annual General Meeting.

ARTICLE IV:

ORDER OF BUSINESS

SECTION 1:

The order of business at all meetings shall be as follows:

1. Meeting called to order by President
2. Identification of members
3. Reading and disposal of minutes
4. Report of Offices and Committees
5. Election (If applicable)
6. Unfinished business
7. New business
8. Date of next meeting
9. Adjournment

ARTICLE V

MEMBERSHIP, DUES, ETC.

SECTION 1 - ACTIVE:

Any individual may become an Active Member of this Association and shall be entitled to acquire show points for the annual trophy awards. Each Active Member shall pay an annual membership fee set by the Board of Directors and is entitled to one vote in the affairs of the Association and shall receive the News Bulletin.

SECTION 2 - ASSOCIATE MEMBERS:

Associate Members shall be available and as Associate members they shall be entitled to a voice in the affairs of the Association; but they shall not be entitled to a vote in the affairs of the Association, and they shall not accumulate show points towards annual trophies and they shall receive the News Bulletin. Each associate member shall pay an annual membership fee set by the Board of Directors.

SECTION 3 - YOUTH MEMBERSHIPS:

Youth Membership shall be available to any boy or girl, 18 years of age or under as of Jan. 1. Youth members shall pay an annual membership fee set by the Board of Directors, they shall have a voice in the affairs of the association, but they shall not be entitled to vote in the affairs of the Association. They shall be entitled to acquire show points for the annual trophy awards and receive the News Bulletin, if their family doesn't already receive the News Bulletin.

SECTION 4 - DELINQUENT MEMBERS:

All membership fees and dues shall be paid to the Secretary-Treasurer. Members failing to pay annual dues each year shall be considered delinquent and will forfeit all rights to participate in any activities of this Association. Membership fees are due on January 1st of each year.

SECTION 5 - MEMBERSHIPS:

Memberships shall be open to all persons regardless of place of residence, it will not be restricted to residents of Saskatchewan.

ARTICLE VI

AMENDMENTS

SECTION 1:

This constitution and the general rules and regulations may be repealed, modified, or amended and by-laws may be adopted at any Annual General Meeting of the Association or at any special meeting of the members of the Association if due notice has been given that this will be part of the order of business. No amendment shall be valid without affirmative vote of two thirds of the members present. Notice of all proposed amendments shall be given to the Secretary 60 days in advance of any Annual or General Meeting and shall be included in the Notice calling such meetings, otherwise such meetings shall have no power to deal with same.